



MYHEIN USER'S GUIDE

HeinOnline's personal bookmarking tool, and so much more

LEARN HOW TO:

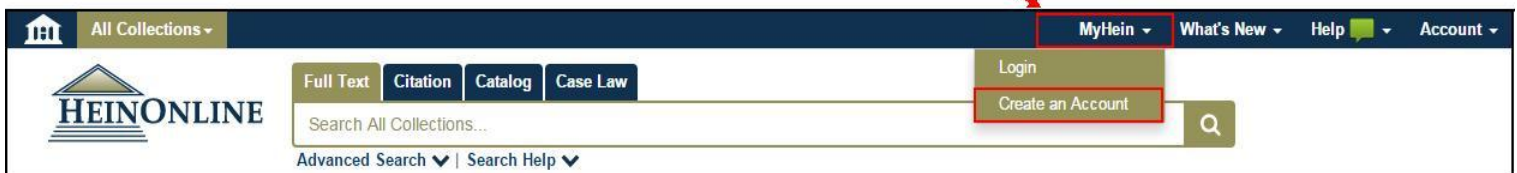
1. Create and access your MyHein account
2. Create and access bookmarks
3. Organize, delete, or edit notes on bookmarks
4. Export saved bookmarks
5. Save and use search queries
6. Set up eTOC alerts
7. Use MyHein with Fastcase



1. CREATE AND ACCESS YOUR MYHEIN ACCOUNT

To create an account, click on the MyHein tab that is always located on the top bar of the screen:

Located on the Top Bar

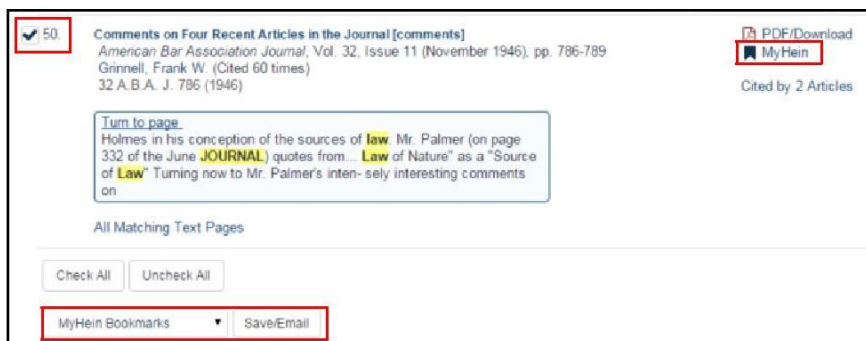


After creating your account, you will receive an e-mail confirming your username and password.

To access your MyHein account, you must be logged into your institution's HeinOnline account. Enter your username and password from the MyHein tab.

2. CREATE AND ACCESS BOOKMARKS

Bookmarks can be created from search results or from inside a document. From search results, click **Save to MyHein** from an individual result, or select several results to save them all at once. To save from inside a document, click the blue bookmark:

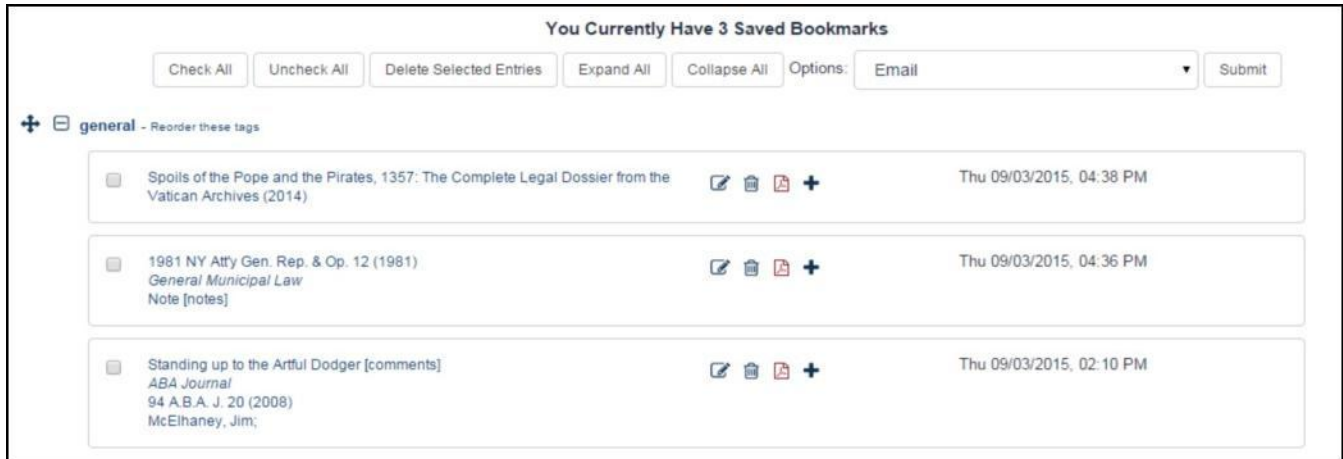




To access saved bookmarks, click the MyHein tab and choose **Saved Bookmarks**:

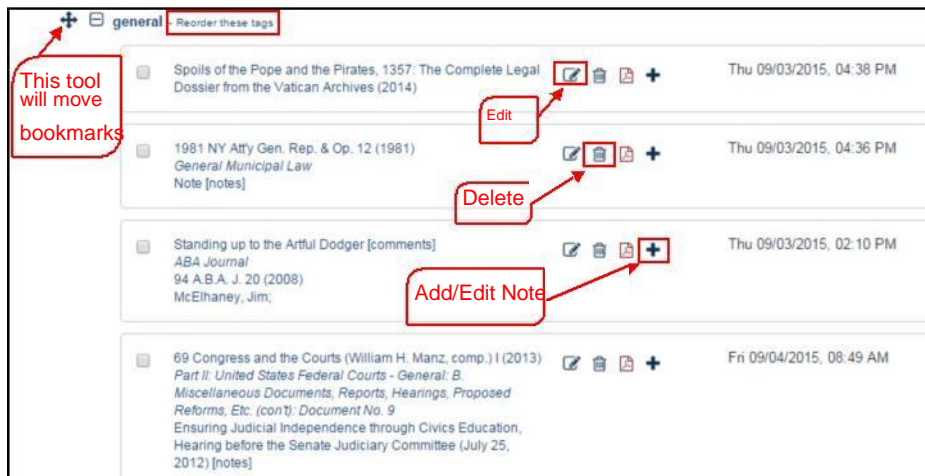


This will reveal a list of your saved bookmarks:



3. ORGANIZE, DELETE OR EDIT NOTES ON BOOKMARKS

Click **Reorder This Tag** to enable the bookmark moving tool and rearrange the bookmarks to your preference. Click **Edit** to change the tag under which the bookmark resides. **Delete** will remove the bookmark, and **Add/Edit Note** will allow notes to be added/changed to bookmarks.

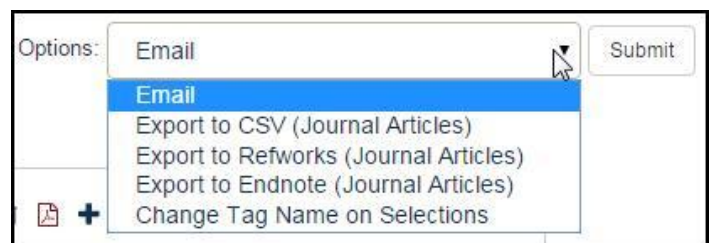


4. EXPORT SAVED BOOKMARKS

Four export options are available on the Bookmarks Menu for exporting your saved research:

- E-mail
- Export to CSV
- Export to RefWorks
- Export to EndNote

Note that the CSV, RefWorks, and EndNote options are only available with journal articles.





Email

Check the box next to one or more bookmarks to e-mail. Choose the **E-mail** option from the drop down menu at the top of the screen and click **Submit**.

Export to a CSV

This feature works with Law Journals only. Check the box next to one or more bookmarks that you would like to export to the CSV file. Choose the **Export to CSV** option from the drop down menu at the top of the screen and click **Submit**. You will then be prompted to open or save the CSV file.

Export to RefWorks or EndNote

This feature works with Law Journals only. Check the box for one or more bookmarks that you would like to export to RefWorks or EndNote. Choose the appropriate export option from the drop down menu and click **Submit**.

5. SAVE AND USE SEARCH QUERIES

To create a search query, run a search for your desired terms/phrases. Scroll to the bottom of the search results and select **MyHein Search Queries**. Next, choose an existing tag or create a new one.

Once a search query is saved, you will receive e-mailed lists of new material added to HeinOnline each month that meets the criteria of your query. In order to stop receiving the e-mail alerts, the search query must be deleted.

50. **Case of Identity** [article]
Journal of the American Institute of Criminal Law and Criminology, Vol. 9, Issue 4 , pp. 542-557
 Riddell, William Renwick (Cited 104 times)
 9 J. Am. Inst. Crim. L. & Criminology 542 (May 1918 to February 1919)

PDF/Download
MyHein

Turn to page
 A CASE OF **IDENTITY** tively, but gave the important evidence that Townsend wore earrings the nine... would not swear to the **identity**. This evidence took up the first day and part of the second, September

All Matching Text Pages

Check All Uncheck All

MyHein Search Queries Save/Email

Click on **Search Queries** from the MyHein menu to view a list of search queries saved to date. Search queries are organized by tags. Each saved search query displays the search string as well as the library in which the search was run.

MyHein ▾

- Saved Bookmarks
- Search Queries**
- eTOC Alerts
- Log Out of MyHein

You Currently Have 2 Saved Search Queries

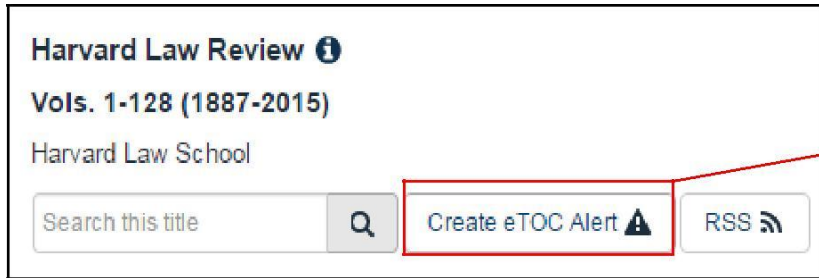
Check All Uncheck All Delete Selected Entries Expand All Collapse All

- + Nevada Gambling Project - Reorder these tags
 - Search All Collections for: (Nevada Gambling Project) Fri 09/04/2015, 10:44 AM
- + Selden Search - Reorder these tags
 - Search Law Journal Library for: (Selden) Fri 09/04/2015, 10:35 AM



6. SET UP eTOC ALERTS

Create an electronic table of contents (eTOC) alert for one or more titles in order to receive an e-mail alert every time the selected titles are updated in HeinOnline. Browse to the desired title and click **Create an eTOC Alert**.

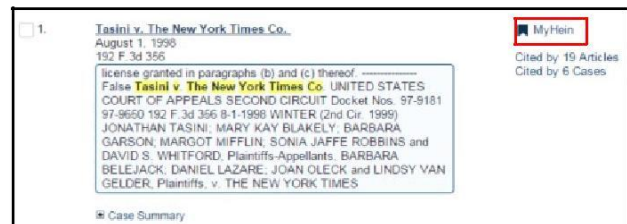
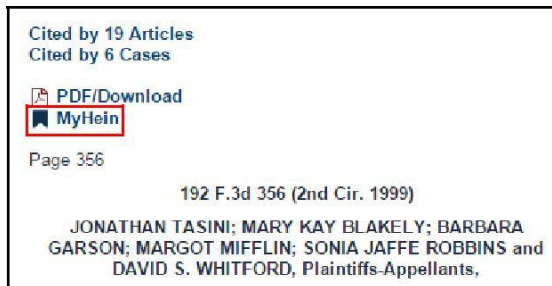


Harvard Law Review
Has been saved under tag "eTOC Alerts"
To view your saved alerts click here.

To view saved alerts, click on **eTOC Alerts** from the MyHein menu. You can add notes to alerts; you can also delete alerts that you no longer wish to receive.

7. USE MYHEIN WITH FASTCASE

Users of Case Law powered by Fastcase in HeinOnline can bookmark cases using MyHein. Look for the **Save to MyHein** link from inside the case or in search results.



Select an existing bookmark name or enter a new one and click **Save to MyHein Bookmarks**. Case law will be saved just like other HeinOnline material.

